

CABINET FORWARD WORK PLAN

1 MARCH 2015 TO 30 JUNE 2015

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


Membership of Cabinet:

Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband
Cllr D Tonge	Cabinet Member for Finance, Performance, Risk, Procurement and Welfare Reform
Cllr F de Rhé-Philippe	Cabinet Member for Economy, Skills and Transport
Cllr L Mayes	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection, Adult Care and Housing
Cllr J Seed	Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding
Cllr T Sturgis	Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Property and Waste
Cllr S Wheeler	Cabinet Member for Hubs, Human Resources, Legal, Democratic Services, Governance, Heritage and Arts

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet if you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
17 March 2015						
17 Mar 2015 Performance Management Update	Update on Performance			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Robin Townsend Robin.Townsend@wiltshire.gov.uk	
17 Mar 2015 Car Parking Review	 To consider the findings of the Car Parking Review and approve the new Strategy.	Pre-consultation with key stakeholders/partners in April to June 2014. Public consultation undertaken October 2014 to January 2015.	Revised Strategy document and results of consultation.	Cllr John Thomson john.thomson@wiltshire.gov.uk	Parvis Khansari parvis.khansari@wiltshire.gov.uk	
17 Mar 2015 Report on Treasury Management Strategy 2014-15 - Third Quarter ended 31 December 2014	To provide an update on the interim treasury management position to the end of December 2014 for the financial year 2014/15.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk	

<p>17 Mar 2015 2014 Staff Survey Results</p>	<p>To provide Cabinet with an overview of the 2014 staff survey results, key messages and action planning arising.</p>		<p>2014 Staff survey 2014 corporate results pack</p>	<p>Cllr Stuart Wheeler stuart.wheeler@wiltshire.gov.uk</p>	<p>Barry Pirie barry.pirie@wiltshire.gov.uk</p>	
<p>17 Mar 2015 Adoption Agency Six Month Report</p>	<p>🔑 To ensure that the Executive of the Council is satisfied that the Adoption Agency is effective and achieving good outcomes for children, young people and service users, as required by the 2011 Statutory Adoption Guidance and the 2011 Adoption National Minimum Standards.</p>			<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Terence Herbert terence.herbert@wiltshire.gov.uk</p>	
<p>17 Mar 2015 School Admission 2016/17</p>	<p>To determine Wiltshire Council's admission arrangements for Voluntary Controlled & Community school's for 2016/17 intake. To determine Wiltshire Council's Co-ordinated Schemes for Admissions 2016/17.</p>	<p>Consulted with all schools in Wiltshire, Diocese, all neighbouring authorities. This has also been placed on Wiltshire Council website and press release has been done to inform parents and other interested parties.</p>	<p>Proposed Admission Arrangements Primary & Secondary 2016/17. Proposed Co-ordinated Scheme Primary & Secondary 2016/17.</p>	<p>Cllr Richard Gamble richard.gamble@wiltshire.gov.uk</p>	<p>Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010</p>	

<p>17 Mar 2015 Wiltshire Council's Housing Board Annual General Meeting</p>	<p>Update to Cabinet. Comply with Wiltshire Council's Housing Board Terms of Reference.</p>	<p>Presented at Wiltshire Council's Housing Board Annual General Meeting of 24 November 2014. All council housing residents invited.</p>		<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Ian Seeckts ian.seeckts@wiltshire.gov.uk</p>	
<p>17 Mar 2015 Growth Deal - Financial Implications and Future Resourcing (Part II Item)</p>	<p>🔑 For Cabinet to consider the financial obligations of delivering in 2015/16 the A429 Highways Improvements project and the LTB Sponsored A350 Chippenham Bypass Improvements project, and to consider recommendations to provide local match funding for these projects.</p>	<p>Consultation with Finance and Planning.</p>	<p>Notification of a Private Meeting - Growth Deal - 16 February 2015</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Alistair Cunningham, Jay Gascoigne alistair.cunningham@wiltshire.gov.uk, jay.gascoigne@wiltshire.gov.uk Tel: 01225 713203,</p>	<p>Yes</p>
<p>21 April 2015</p>						

<p>21 Apr 2015 Wiltshire Energy Resilience Board</p>	<p>Following the resolution by Council on 21 October 2014, to report on progress in engaging with public and private sector partners to determine the viability of establishing a Wiltshire Energy Resilience Board, and to recommend a way forward on this matter. The Board would have the remit to work with partners across the county to jointly work to develop a strategy to achieve increased energy savings, and the consequential economic savings, to match and then exceed the South West Average.</p>	<p>Discussions with public and private sector partners</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>21 Apr 2015 Wiltshire Alcohol Strategy 2014-18</p>	<p>To present the new (Draft) Alcohol Strategy document to Cabinet, for approval.</p>	<p>Pre-consultation with key stakeholders /partners in June 2014 – July 2014. Public consultation undertaken via Survey during Summer 2014 and also December 2014 – March 2015,</p>	<p>Draft Alcohol Strategy document</p>	<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Tracy Daszkiewicz tracy.daszkiewicz@wiltshire.gov.uk</p>	
<p>21 Apr 2015 Actions to Recruit and Retain Social Workers - Update Report</p>	<p>🔑 Update on actions to recruit and retain Social Workers.</p>			<p>Cllr Stuart Wheeler stuart.wheeler@wiltshire.gov.uk</p>	<p>Joanne Pitt joanne.pitt@wiltshire.gov.uk</p>	

Special Meeting of Cabinet - 11 May 2015

<p>11 May 2015 Community Infrastructure Levy</p>	<p>🔑 To inform Cabinet on the outcome of the Examination of the Wiltshire Community Infrastructure Levy Draft Charging Schedule and next steps.</p>	<p>Environment Select Committee has been involved during its preparation.</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Alistair Cunningham georgina.clampitt-dix@wiltshire.gov.uk, alistair.cunningham@wiltshire.gov.uk Tel: 01225 713472, Tel: 01225 713203</p>	
<p>19 May 2015</p>						
<p>19 May 2015 Highways Asset Management Policy and Strategy</p>	<p>🔑 To adopt the proposed Highways Asset Management Policy and Strategy.</p>	<p>To be considered by Environment Select Committee in April.</p>	<p>Highways Asset Management Policy and Strategy</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Peter Binley peter.binley@wiltshire.gov.uk</p>	
<p>19 May 2015 Adoption of a Partnership Plan for the New Forest National Park (details awaited)</p>					<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>16 June 2015</p>						

<p>16 Jun 2015 Revenue Outturn 2014/2015</p>	<p>To advise cabinet of the revenue outturn position for financial year 2014/2015.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>16 Jun 2015 Performance Management Update</p>	<p>Update on performance.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Robin Townsend Robin.Townsend@wiltshire.gov.uk</p>	
<p>16 Jun 2015 Annual Report on Treasury Management 2014-15</p>	<p>To provide an update on the Treasury Management outturn for the financial year 2014/15 and then forward on to Council.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>16 Jun 2015 One Joined up Family Support Service for Families in Wiltshire</p>	<p>🔑 To propose bringing together the commissioned service for families requiring support who do not meet the threshold for social care intervention and the in-house service which currently works with families who are in receipt of statutory intervention.</p>			<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Julia Cramp julia.cramp@wiltshire.gov.uk Tel: 01225 718221</p>	